8 JUN 1978

15 JUN 1978

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: John F. Blake
                Deputy Director for Administration

SUBJECT: Training for Other Intelligence Community
                Agencies (U)

1.   (U) Action Requested: None, for information
only. This memorandum undertakes to apprise you of the
training which the Office of Training is now conducting for
personnel of other Intelligence Community agencies and of
prospective new training programs for non-CIA personnel.

2.   (C) Background: Under the general framework of
PRM 11, you directed us to explore ways of making adminis-
trative support more effective and more broadly available on
an inter-agency basis within the Intelligence Community.
Accordingly, I tasked the Director of Training (DTR), under
our Management by Objectives system, to review training
support to other agencies and to identify prospective new
areas for training non-CIA personnel. In the course of this
investigation, the DTR and his senior staff discussed the
subject with selected officials from other agencies, including
State and Defense, and from the Intelligence Community
Staff.

3.   (C) The following is a summary of ongoing and
prospective new training programs which the Office of
Training (OTR) conducts for non-CIA personnel:

    a.   (U) Information Science - The OTR Information
    Science Center (ISC) has, from its inception, trained
    personnel from all parts of the Intelligence Community.
    In addition to special training in support of COMIREX
    involving a total of 29 runnings of three separate
    courses, there are seven regular ISC courses which are
    scheduled for 24 runnings in FY 1979. Last year
    424 persons from other agencies attended ISC courses

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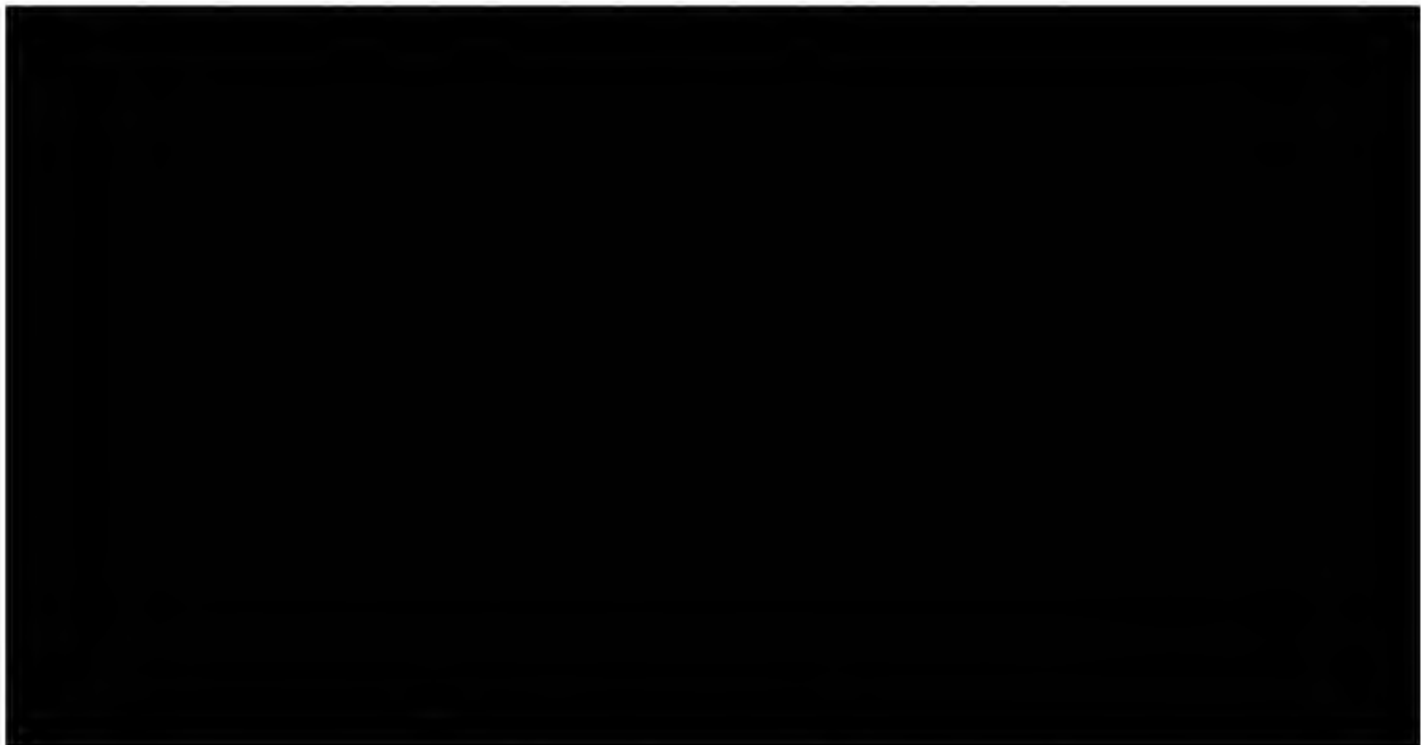
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in addition to the 193 from CIA. The Center is about
to launch a new program--Subjective Probability Assess-
ment Training--to help analysts and managers improve
the accuracy with which they express the probabilities
assigned to their subjective estimates and predictions.
Another prospective new area, now under discussion with
NSA, is for the Center to take on training of personnel
from all agencies in connection with the Community On-
Line Intelligence System (COINS).

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c.   (C) Defensive Driving - Since July 1972,
266 persons from other agencies, including Defense,
State, Energy, and the Secret Service, have taken the
one-day Defensive Driving course ████████████████████
█████████ DIA has recently levied a new requirement on
OTR for instruction in defensive driving for personnel
who will serve in ███████████████████ as part of their
preparation for overseas assignment.

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       d.   (U) <u>Orientation to CIA</u> - Substantial numbers
of personnel from other Intelligence Community agencies,
as well as from government organizations outside the
Community, visit CIA each year for orientation briefings
on intelligence and on the Agency. Most of these
programs are of the "Day at CIA" type; during FY 1977
over 1,000 individuals attended this type of program.

       (1) (C) <u>State Department</u> - For some years,
the State Department's Senior Seminar in Foreign
Policy and the Junior Officers' Course have
received orientation briefings. The week-long
Intelligence in Foreign Policy Course spends two
days at CIA for a somewhat deeper exposure to
Agency programs. These offerings for State were
recently augmented to include the new Ambassa-
dorial Seminar in which you participated on 25 May

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       (2) (C) <u>Department of Defense</u> - OTR regularly
conducts briefing programs at CIA for the officers
attending the Defense Attache and National Senior
Intelligence Courses at the Defense Intelligence
School. Most of the attaches also visit the
Agency for substantive discussions with desk
analysts. Three courses of varying levels from
NSA's National Cryptological School, groups from
National Defense University, the Army War College
and the Army Institute for Military Assistance at
Fort Bragg, and a special program called the
JCS/DIA Orientation all regularly receive orientation
briefings.

       (3) (U) <u>Department of Energy (DOE)</u> - DOE
recently requested OTR to enroll up to a dozen
junior and mid-level intelligence analysts in the
four-week Intelligence Process Course.

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> 4.   (U/AIUO)   Other Prospective Areas of Training
>
> As part of the OTR study, additional promising
> areas for training personnel from other Intelligence Com-
> munity agencies have been identified.   One new training
> program suggested by the Intelligence Community Staff
> designed for personnel in Overt Collection programs would
> cover intelligence requirements and tasking mechanisms, the
> respective function of overt sources vis-a-vis highly
> classified sources, the contribution made by different overt
> sources to the finished intelligence product, and a greater
> appreciation of the relationship between intelligence and
> the policymaker.   A second prospective inter-agency program
> would provide training for senior officers from throughout
> the Intelligence Community along the lines of the CIA Senior
> Seminar; the purpose would be to encourage inter-agency
> cooperation and a better understanding of intelligence work
> and problems across inter-agency lines.   A third promising
> area is an inter-agency training course for new and middle-
> grade analysts to teach newer analytical techniques and
> promote interdisciplinary analysis with the overall goal of
> improving the intelligence product.   As these prospective
> new areas would generate requirements for additional funding,
> staffing, and/or classroom facilities beyond OTR's present
> capacity, we will undertake further examination of each for
> feasibility and design.

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ORIGINATOR: ███████████████████████ 25X1A

Harry E. Fitzwater
Director of Training

DATE: **6 JUN 1978**